Admissions Policy

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Chair of Governors	Chris Duckling
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Equalities Statement

Over recent years, schools have (in line with other institutions and public bodies) been working towards an improved understanding of the diverse nature of their communities. Much of the work is in response to new legislation that places an increased duty on schools and other settings to tackle radicalisation and to establish a positive ethos of British Values. Legislation requires schools both to eliminate direct or indirect discrimination, victimisation or harassment and to promote equalities for students, staff and others who use school facilities. In our Academy we work to ensure that there is equality of opportunity for all members of our community across a range of protected characteristics, which include: Race, Disability, Gender, Sexual Orientation, Religion and Age as well as any other factors which have the potential to cause discrimination, e.g. socio-economic factors.

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1. Introduction

The Turing School is part of Swale Academies Trust, and therefore the Local Governing Body at The Turing School, Swale Academies Trust is the admission authority for the school..

2. Admission Number

There is a proposed change to the admission number reducing from 189 to 165. The Local Governing Body has agreed the Published Admission Number (PAN) of 165 for Year 7.

3. Application Process

Applications for the September 2027 intake for the Academic year 2027/28 must be made using the East Sussex County Council's application procedure. Parents can apply online at www.eastsussex.gov.uk , or a paper form is available from the primary school, The Turing School main office or the Admissions and Transport Team at the address below. Completed paper applications should be returned to:

The Admissions and Transport Team,
PO Box 4,
County Hall,
St Annes Crescent,
Lewes,
East Sussex,
BN7 1SG

The Closing date for Year 7 Applications for September 2027 is 31st October 2026

The Governors will prioritise students with an Education, Health and Care Plan (EHCP) where The Turing School is named in the document.
If your child has special educational needs and or disabilities and has an Education, Health and Care Plan (EHCP) talk to your SEN Caseworker about which school you would like your child to attend and they will explain the next steps. For more information**, Click here**

Key Dates

September 2026	Admissions information made available
31 October 2026	Closing date for applications
28 November 2026	Exchange of preference data between local authorities
9 January 2027	Admission authorities in East Sussex to advise LA of ranked order
13 February 2027	Finalise allocations
25 February 2027	Allocations confirmed to secondary schools
2 March 2027	Decisions conveyed to parents by email
April 2027 (to be confirmed)	Closing date for appeals
April to June 2027	'On time' appeals heard

4. Oversubscription Criteria.

For use when The Turing School is oversubscribed, the Academy Trust has agreed a community area for admissions to The Turing School ("the community area") set out in this document and illustrated on the map in the Appendix 1. This is consistent with arrangements set out by the East Sussex local authority in relation to other secondary schools in the area. Should the local authority change its arrangements in the future, The Turing School will seek to amend its own arrangements to maintain that consistency, subject to the agreement of the

Secretary of State.

If there are more applications than places available at the school, the criteria below will be used to determine which children are offered the available spaces, and will be applied in the following order of priority:

i. Children in the care of, or provided with accommodation by, a local authority, all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

ii. Children with an exceptional medical or social need for whom attendance at any other school would be inappropriate.

Parents must submit supporting evidence, such as a letter from a doctor or social worker, which clearly demonstrates that the needs of the child can only be met by attending a particular school.

The Academy Trust will decide whether or not the evidence provided is sufficient to allow a place under this criterion, and may seek its own professional advice in reaching its decision.

iii. Children with a sibling at the school at the time of admission.

Children are ‘siblings’ if they are full, half, adoptive or foster brother or sister living in the same household. In the event of oversubscription using this criterion, priority will be given to those living nearest to The Turing School, as defined below.

iv. Children living within the community area (see below and on the map in Appendix 1)

v. Children of staff working at The Turing School

Priority will be given to the children of staff permanently employed at the school. Where a member of staff has been employed at the school for 2 or more years at the time when the application for admission to the school is made. Staff does not include Contractors or Peripatetic Teachers.

vi. Children living outside the community area.

Definition of the distance to an intending pupil’s home

The distance used will be home to school distance measured in a straight line and is measured by the East Sussex County Council on behalf of the Academy Trust. Distances will be measured, using the County Council’s Geographical Information System (GIS) from the child’s home to the gate to The Turing School’s site in Larkspur Drive used by students at the school.

If applicants cannot be prioritised by distance, i.e. the distance from the home to the school is equal for multiple applicants, this will be resolved by random allocation. This process will be independently verified.

Once the above criteria i to vi have been applied to other applicants and offers have been made subsequent to the offer date for secondary admissions, the school may offer places to the children of newly appointed teachers where there is a demonstrable skills shortage for the vacant post in question. This is in accordance with paragraph 2.18 of the School Admissions Code. The Turing School is able to exceed its admission number in offering such places.

5. Twins/Children from Multiple Births.

Where the admission of twins, or all siblings from a multiple birth would cause the school to rise above its Planned Admission Number, these twins or all of the siblings will be admitted.

6. If your child lives with parents or carers with shared parental responsibility

Where a child lives with parents or carers with shared parental responsibility, each for part of the week, the school place will be allocated based on the address at which your child spends the majority of weekday nights during term time. This is the address that you should use on your application. For the avoidance of doubt, weekday nights are Sunday-Thursdays as being the days on which a child will leave for school from that address.

7. Right to Withdraw offer:

All applicants please note the Local Governing Body reserves the right to withdraw the offer or a place if an application has been made which is fraudulent or intentionally misleading and which has effectively denied a place to another child.

8. Late Applications

Any application that arrives after the closing date of 31st October 2026 for entry in September 2027 will be dealt with after the main allocations have been made. These late applications will be placed on the waiting list for Year 7. At this point the oversubscription criterion applies and the applicant at the top of the waiting list will be offered a place should one become available.

9. In Year Admissions

In-year admissions are those relating to children whose parents are seeking admission outside the normal timescale, which means after the first day of the first term of year 7.

Throughout the year the Local Education Authority places students with us who have been moved into the area or students who seek a change of schools. Some of our students leave for similar reasons. There is a vulnerable student protocol administered by the Local Education Authority.

All applications for "in year admissions" should be made directly via the Local Education Authority website.

Admission to other year groups (Years 8-11) will be considered based on the Published Admissions Number (PAN) for that year.

The coordination of admissions for in year applications will be determined by The Turing School. Applications must be made using the East Sussex County Council's application procedure. Parents can apply online at www.eastsussex.gov.uk , or a paper form is available upon request form the East Sussex County Council Admissions and Transport team at the following address; The Admissions and Transport Team, PO Box 4, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1SG

An appointment will then be made for the student and parent/carer to meet with a Senior Member of Staff. The pastoral team along with the Attendance Officer will then supervise the admittance of the student. The SENCO may be involved in this process and there will be some discussion with the local authority regarding the balance of students admitted to the school.

All in year admissions will be subject to an attendance support plan upon joining The Turing

School.

10. Applications for children to be educated out of chronological year group

In rare circumstances, parents/carers may choose to seek a place for their child outside of their chronological age group for a variety of reasons (e.g. the child is summer-born, is considered gifted and talented, has experienced problems such as ill health, or has had an interrupted education through residency abroad).

The decision to admit a child out-of-year group is rare. It will always be made on the basis of the unique circumstances for each specific case and what is best for that individual child. The decision will be made by the Executive Headteacher of the school and will take into account the following:

· parents'/carers' views;

· expert advice from relevant social, educational and medical professionals; · whether the child

has previously been educated out of their normal age group;

· any evidence that the child may naturally have fallen into a lower age group if it were not for being born prematurely;

· the long-term impact of the decision on the child.

Applications for a child to be admitted to a year group outside of their chronological age group should be made through the same process set out in this policy for both 'normal round' and 'in-year' applications.

However, in addition to the standard application form further documentation should be provided to support the request for a place out of the chronological year group. This applies regardless of whether it is for a higher or lower year group.

The Executive Headteacher may request additional information after the submission of an application for an out-of-year group place, if necessary.

Each application will be considered on the individual circumstances of each case. Applicants will be notified in writing of the decision, including the reasons for it.

Unsuccessful applicants have the right to appeal if they are refused a place at the school. However, this right does not apply if they are offered a place at the school, but it is not in their preferred year group.

11. Refusing an application to a school where places exist in the child's year group

An admission authority may only refuse an application in a year group where places exist if the child's behaviour is challenging as defined in the Code and the preferred school has a disproportionate number of challenging pupils already on roll. The County Council will only do this in exceptional circumstances and parents will still have the right of appeal.

12. Waiting Lists

Subject to any provisions regarding waiting lists in the LA's coordinated admission scheme, The Turing School will operate a waiting list. Where in any year The Turing School receives more applications for places than there are places available, a waiting list will operate for unsuccessful applicants to Year 7. Waiting lists will also be maintained for other year groups when these year groups are full. Waiting lists will be maintained by The Turing School and it will

be open to any parent to ask for his or her child's name to be placed on a waiting list for the relevant year group following an unsuccessful application.

13. Right of Appeal

There is a right of appeal to an Independent Appeals Panel for unsuccessful applicants relating to school admissions at age 5 (statutory school age) or above. Details on Admissions Appeals can be found in the Admission Appeals Code

https://www.gov.uk/government/publications/school-admissions-appeals-code

14. Transition from Primary to Secondary School

Every effort will be made to ensure that students coming into the school make the change from primary to secondary education as smoothly as possible. The school will begin this process as soon as parents have been informed about school places. A transition program will follow including visits to the primary schools by the SENCo, pastoral staff including the Head of Year 7 and or the Assistant Headteacher in charge of Transition. There will be meetings with teachers, students, and other professionals at the primary school, and visits to the Turing School for vulnerable students. Children with Special Educational Needs will have the necessary additional provision.

Data collection is organised by the Data manager who works closely with primary schools to ensure all details are transferred prior to transfer including details about friendship groups to support student grouping.

A full Transition Programme will take place as soon as places have been allocated in March 2027, culminating in a transition day for all students transferring into Year 7 supported by a New Parent Information Evening held at the same time. In the autumn term a settling in Parents' Meeting will also take place. Dates and times to be confirmed.

Appendix 1 - The Turing School Community Area

Interactive search tool for Secondary School Community Areas:

https://escc.maps.arcgis.com/apps/webappviewer/index.html?id=610dbc1de49d45e2a51bbd dde3ebe4c8

Outline of The Turing School Community Area

